LHEON CONSULTING
Recruitment I E-learning I Assessment I Consulting I Training I Outsourcing

TRAINING CALENDER 2027

S/N	COURSES TITLE	TIME	DATES						MODE	
	CATEGORIES	**DURATION**	**JULY**	**AUGUST**	**SEPT**	**OCT**	**NOV**	**DECEMBER**	**VIRTUAL**	**PHYSICAL**
BASIC FINANCE COURSES										
1	Internal Control and Audit for Microfinance Operations	1 Day		1th		3rd	7th	5th	45,000.00	120,000.00
2	Basic Financial Analysis in Microfinance Banks	1 Day	4th						45,000.00	120,000.00
3	Performance and Loan monitoring in Microfinance Banks	1 Day							45,000.00	120,000.00
4	Credit Monitoring and Debt Recovery in MFBs	1 Day			26th				50,000.00	120,000.00
5	Customer Service Management	1 Day				17th			45,000.00	120,000.00
6	Microfinance Assessment For Beginners	1 Day	11th				14th		45,000.00	120,000.00
7	Risk Management in Microfinance banks and institutions	1 Day		8th					45,000.00	120,000.00
8	Credit Analysts and Assessment	1 Day							45,000.00	120,000.00
9	Internal Audit and Control Assessment	1 Day							45,000.00	120,000.00
10	Customer Service Management	1 Day				31st			45,000.00	120,000.00
11	Ethics and Fraud Management for Microfinance Banks	1 Day		22nd			21th		45,000.00	120,000.00
12	Product Development In Microfinance Banks	1 Day							50,000.00	120,000.00
13	Deposit Mobilzation Mastery And Effictive Implementation	1 Day			12th			12th	45,000.00	120,000.00
14	Anti-Money Laundry and Compliance for Financial Institution	1 Day	18th						45,000.00	120,000.00
15	Bank Operations and efficiency for Administrative Managers	1 Day						15th	45,000.00	120,000.00
MASTERCLASS FINANCE TRAININGS										
16	Enhancing Operational Performance for Microfinance Professionals	2 Day	9th - 10th						100,000.00	250,000.00
17	Microfinance Products & Services for Microfinance Sales Team	2 Day	24th-25th						80,000.00	220,000.00
18	Credit Analysis & Loan Appraisal for Credit Appraisal Officers	2 Day			2nd - 3rd				80,000.00	220,000.00
19	Loan Portfolio Management & Recovery Master-class	2 Day			4th -5th				80,000.00	220,000.00
20	Financial Management & Performance Analysis	2 Day				9th - 10th			80,000.00	220,000.00
21	Governance, Compliance & Regulation	2 Day					27th -28th		100,000.00	250,000.00
22	Digital Microfinance & Fintech	2 Day						18th -19th	80,000.00	220,000.00
23	Product Development & Innovation	2 Day					23rd -24th		80,000.00	220,000.00
24	Financial Literacy & Client Education	2 Day				15th - 16th			80,000.00	220,000.00
25	Strategic Planning & Business Growth	3 Day			18th -19th				150,000.00	350,000.00
26	Monitoring, Evaluation & Impact Measurement	2 Day		14th - 15th					80,000.00	220,000.00
27	Operational Efficiency, Service Delivery & Compliance Excellence	2 Day	22nd - 23rd						80,000.00	220,000.00
28	Debt Monitoring and Recovery Management	2 Day		28th -29th					80,000.00	220,000.00
29	Sales Negotiations and Application Theories	2 Day						25th- 26th	80,000.00	220,000.00

S/N	COURSES TITLE	DATES	ONLINE	PHYSICAL
1	Management Skill Development for Secretaries and Personal Assistants	21st – 22nd July	125,000.00	140,000.00
2	Advanced Office Management and Effective Administration Skills	5th – 7th August	170,000.00	200,000.00
3	Effective Time Management, Report Writing and Presentation Skills	4th – 5th August	125,000.00	140,000.00
4	Effective Performance Management Process for Human Resources and Departmental Managers and Supervisors	11th – 12th August	125,000.00	140,000.00
5	Professional Skill Development and Competency Enhancement for Administrators, Secretaries and P.A	19th – 21st August	170,000.00	200,000.00
6	Strategic Planning for Personal and Organisational Effectiveness	9th – 11th September	170,000.00	200,000.00
7	Strategic Succession Planning for Senior Managers	26th – 28th August	170,000.00	200,000.00
8	Essential Management Skills for Administrators	2nd – 4th September	170,000.00	200,000.00
9	Strategies for Leading and Managing a Multi – Generational Workforce	28th – 30th September	170,000.00	200,000.00
10	Professional Business Communication – Writing for Success	7th – 9th October	170,000.00	200,000.00
11	Managing Critical HR Policies and Functions in the 21st Century	25th - 26th August	125,000.00	140,000.00
12	Leadership Skill Development and Emotional Intelligence in the Workplace	14th – 16th October	125,000.00	140,000.00
13	Emotional Intelligence and Effective Communication in the Workplace	1st – 2nd September	125,000.00	140,000.00
14	Leadership Skills for Team Lead	28th – 29th September	125,000.00	140,000.00
15	Professional Skill for Administrators and Secretaries	21st – 23rd October	170,000.00	200,000.00
16	Empowering Secretaries/Personal Assistants for the Modern Workplace	10th – 12th September	170,000.00	200,000.00
17	Time Management and Productivity	1st – 2nd September	125,000.00	140,000.00
18	Essentials of Management and Leadership Skills for Senior Managers	4th – 6th November	150,000.00	180,000.00
19	Managing Multiple Tasks, Priorities and Adhering to Deadlines	8th – 9th September	125,000.00	140,000.00
20	Developing Leadership Competencies for Senior Managers and Executives	11th – 12th November	125,000.00	140,000.00
21	Becoming an Effective Front – Line Manager	15th – 16th September	125,000.00	140,000.00
22	Current Trends in Managing the Learning and Development Function in the Organisation	22nd – 23rd September	125,000.00	140,000.00
23	Creative Thinking, Problem – Solving and Effective Decision – Making for Supervisors, Middle – Level Managers and Top Managers	29th – 30th September	170,000.00	200,000.00
24	Driving High – Performing Teams	6th – 7th October	125,000.00	140,000.00
25	Effective Communication in a Business Organisation	13th – 14th October	125,000.00	140,000.00
26	Influencing for Change, Innovation and Excellence	20th – 21st October	125,000.00	140,000.00
27	Leading, Managing and Sustaining Change	27th – 28th October	125,000.00	140,000.00
28	Customer Focused Selling Strategies	4th – 5th August	170,000.00	200,000.00
29	Essentials of Marketing Strategies	6th – 7th August	125,000.00	140,000.00
30	Product Marketing Planning and Management	11th – 12th August	125,000.00	140,000.00
31	Professional Selling Skills and Strategies	13th – 14th August	125,000.00	140,000.00
32	Excellence in Corporate Digital Marketing	18th – 19th August	125,000.00	140,000.00